UHMC ACADEMIC SENATE MEETING

**Friday, 11/13/2015**

Ka`a`ike 105

1:30 p.m. to 3:00 p.m.

**MINUTES**

Attendees: W. Aguiran, M. Andaluz, N. Azman, C. Bio, M. Bruck, K. Dukelow, S. Farmer, R. Gonzalez, K. Hagan, A. Holowiki, A. Johal, K. Kaleikoa, M. Kirkendall, D. Kruse, L. Liu, G. Logan, D. Louie, S. Low, K. Martin, K. Miller, J. Moore, K. Nakahashi, E. Nomura, J. Owen, S. Payba, J. Park, L. Peros, C. Petith-Zbciak, J. Powers, K B. Rai, K. Raymond, D. Reece, M. Ryan,

A. Scharnhorst, R. St. John, L. Stein, D. Synder, M. Takemoto, D. Tolliver, M. Ward, E. White, J. Yamada, E. Yamashita, R. Vierra, G. Worst

Talk story session w/Chancellor Hokoana

Main topics included the following:

Finishing our strategic plan which is close to being finished. Also discussed his first 100 days as our Chancellor, computer purchase for faculty through the use of RTRF, reviewed budget process. WASC standards include that the budget must be linked to PR. Clarification is needed as to how the budget is allocated. There are inequities in unit budgets. Want to have it written so all are on same page. Budget committee - need to include all constituencies. Possible consideration is to include clerical support & O&M.

Also discussed fees - BOR has to approve all new student fees. Business Office is now responsible for collecting & monitoring of fees. Working on creating a process. E.g. AG selling veggies, car repairs, etc. Need to run it by students.

Professional Development position - question was why FT? One year pilot. Asking Professional Development committee to set goals.

BA degrees - yes, will do as stated. ABIT needs 100 majors. Higher standard for us.

Internal accounting - those who are pursuing ABIT in 2 yrs now counted. Focused outreach, improve pedagogy.

Kahikina o ka lā - Outcomes listed on chart. Summer bridge, dual enrollment, teacher training, 100 Kahikina scholars $1 mill. Staff – Hokulani Holt, Kathy Owara-Takeo, Debbie Shirota,

Kristi Ishikawa.

Meeting with stakeholders? Only come if invited. Respect chain of command. Working on building trust.

Civility - sent out because of protestors on campus. Treat others with respect, even if unwarranted. Will not tolerate bullying in workplace, will investigate allegations of workplace violence.

Other items: Food innovation center, Oral Health Center (Hui No Ke Ola Pono will be on qa short term lease), Molokaʻi expansion (design $ released), outreach center reboot (met w/Pam re: asynchronous learning with on-site support - e.g. Once/week real time mtgs; become leaders in asynchronous learning), international education (investing resources into this, developing business model, need office to support the students, can bring in resources), Reorganization (John’s ideas) - need to look at all arenas, make sure it's right thing to do.

Lui did survey through cell phones.

 Minutes from 10/9/15 - add Cochran, Neil Stotts. Mahalo to Rosie Vierra for presiding. M/S/P with edits.

Standing, ad hoc committee reports.

* 1. Distance - no report
	2. P & P - reviewed committees. Suggestion - expand budget committee. Make distance standing committee. Adding sustainability ad hoc - ASEC asked for more clarification. Deletion of Safety committee.
		1. Question - would budget be college committee? Dual role
		2. By law revision? Yes.
	3. No assessment committee. CASLO committee.
	4. Budget - mtg next week
	5. SP - almost there
	6. Curriculum- proposals sent out earlier. Note: Dec mtg will have a lot.
		1. 3 new art classes - advanced ceramics, printmaking. Taught as special topics, need to formalize with numbers. M/S/P
		2. Sustainable Construction major changes - changing name to Construction Technology; new certificate in Sustainable technology; modifying one CO; modifying CPD in welding; welding in construction will be elective; changing PLOs (on advise from Advisory Committee,); 12 courses to be modified, updated, aligned with PLOs; 3 deletions of courses. M/S/P
		3. Nursing - changing PSY 100/240 to FAMR 230. M/S/P
		4. Physics - modifications to 3 courses. M/S/P
		5. SSM - new course - M/S/P
1. Evaluation of administrators
	1. Committee met. Looked at system evaluation. Decided on categories to focus on. Still in process. Eric Engh has subscription to Survey Gizmo that he offered as resource.
2. New business
	1. Reading day - changing to Friday?
	2. Graduation - coming back to campus, Thursday. Pilot. Looking at classes that may have finals that day.
	3. Time to degree proposed policy - from system. Comments need to go to Michele.
	4. Expanding senate budget committee - proposal coming in next couple days.
3. Announcements
	1. UHPA - VCs will be rated next. Outreach committee active - only campus with over 90% membership. New Associate director of governance. Details on website. New system policy on consensual relations. Doesn't address marital relationships. Leg - talk about reform of UHPA. Comments on course evaluations - focusing on other than courses. Nani will send policy to Michele. Each academic unit will have email lists with non-UH emails.
	2. International week next week. Open to students, public.
	3. John McKee coming December 11 mtg.
	4. Student government - sign up for buying gift for children of students.

Meeting adjourned at 3:02 p.m.